

SACRE DRAFT ACTION PLAN 2017-2018
To meet the statutory duties of a SACRE

| Objective | Action | Responsibility | Date | Success criteria |
|---|---|--|--|--|
| 1. SACRE meetings are planned and dates published annually | Agenda planning Meeting preparation Report writing Meeting attendance Minute taking Publication of meeting agendas and minutes | Clerk, Chairman, Education Services | Termly committee meetings | Effective meetings with action points carried out. Members have a working knowledge of the syllabus and an understanding of the responsibilities of SACRE |
| 2. SACRE consider reports and initiatives from NASACRE | Consider relevant material from NASACRE | Chairman and nominated rep | As information is published | Attendance at relevant NASACRE meetings Minutes record discussions |
| 3. Produce annual report of SACRE. | Collate information and write report based on NASACRE template | Education services to write Chairman to read Clerk to circulate. | Substantially completed by end Dec 2017, and submitted within first 3 months of 2018 | Completed on time and copies provided for SACRE members, Director, Assistant Director, CYP portfolio holder, libraries, schools and their governing bodies. NASACRE and the secretary of State for Education |
| 4. Annual engagement with local schools to observe and understand Religious Education Collective Worship approaches | 1. Annual letter to schools - encouraging them to engage with the SACRE and advise of available resources 2. Invite school visits 3. Members undertake school visits 4. Committee considers school reports | SACRE members at least one per year | Up to 4 school visits - 2 per term | Meaningful visits or discussion completed and reports discussed at SACRE meetings. |
| 5. Share best practice with local SACREs | Invite local SACREs to present once a year, providing an update on how they are doing | Chairman / Clerk | Annually | |
| 6. Provide information on curriculum to schools | Upload resources onto the Fronter system. | Education services | Occasional updating | Schools able to access syllabus |
| 7. Evaluate SACRE work and establish priorities | Item at each meeting - using the NASACRE self-evaluation document | All SACRE members | Summer term meeting | Evaluation identified success criteria are met |
| 8. Preparation of Revised Syllabus | Revision of the current Bromley Agreed Syllabus for RE | Education services | By September 2018 | Revised Agreed Syllabus for RE available for schools from 1 Sept 2018 |